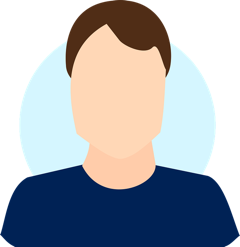
YOUR LOGO HERE OR LEAVE BLANK



full name – job title

Mobile: 12 34 56 78

E-mail: [mail@mail.com](mailto:mail@mail.com)

[yourwebaddress.com](https://rightpeoplegroup.com/en/)

**Profile**

Write a profile text about yourself. Include: Professional experience and achievements and shortly about your educational background if relevant for the project. Relevant personal and social competences – again matched to the requirements of the kind of job you apply for.

Describe how you can contribute to the given project, ideally mention previous experience with successful handling of the same kind of project/tasks.

Make sections to structure the text and make it easy to read. Keep the profile text short and consistent with the job you, as a rule of thumb max. half a page.

**Career**

[Explain in detail, where you have worked, what kind of tasks you have had and who/what you have been responsible for. Make the order chronologically and start with your most recent employment. Set it up in points to give a better overview of your tasks.]

***Job title* at *company* From month year – To month year**

[Short text about your responsibilities and achievements]

Your primary tasks:

* Task 1
* Task 2
* Task 3
* Task 4

***Job title* at *company* From month year – To month year**

[Short text about your responsibilities and achievements]

Your primary tasks:

* Task 1
* Task 2
* Task 3
* Task 4

***Job title* at *company* From month year – To month year**

[Short text about your responsibilities and achievements]

Your primary tasks:

* Task 1
* Task 2
* Task 3
* Task 4

***Job title* at *company* From month year – To month year**

[Short text about your responsibilities and achievements]

Your primary tasks:

* Task 1
* Task 2
* Task 3
* Task 4

***Job title* at *company* From month year – To month year**

[Short text about your responsibilities and achievements]

Your primary tasks:

* Task 1
* Task 2
* Task 3
* Task 4

**Education/Courses**

[Write your educations/courses and start with the most recent]

**[Education/course, place of education/course organizer, level] [Year]**

**Languages**

**[Language 1]** [Your level]

**[Language 2]** [Your level]

**[Language 3]** [Your level]

**[Language 4]** [Your level]

**Certifications**

[Write your certifications in points and chronologically – Start with the most recent]

* [Certificate 1] [Year]
* [Certificate 2] [Year]
* [Certificate 3] [Year]
* [Certificate 4] [Year]

**Selected references**

**Project experience**

[Write your project experiences – Start with the most recent or select your most influential projects]

|  |  |
| --- | --- |
| **Period:** | From - To |
| **Client:** | **Client name** |
| **Project description** | [Short text about responsibilities and achievements]  **Your primary tasks:**   * Task 1 * Task 2 * Task 3 * Task 4 |
| **Role** | [Insert your role] |
| **Technologies** | [Insert the technologies, that you have used] |

|  |  |
| --- | --- |
| **Period:** | From - To |
| **Client:** | **Client name** |
| **Project description** | [Short text about responsibilities and achievements]  **Your primary tasks:**   * Task 1 * Task 2 * Task 3   Task 4 |
| **Role** | [Insert your role] |
| **Technologies** | [Insert the technologies, that you have used] |

|  |  |
| --- | --- |
| **Period:** | From - To |
| **Client:** | **Client name** |
| **Project description** | [Short text about responsibilities and achievements]  **Your primary tasks:**   * Task 1 * Task 2 * Task 3   Task 4 |
| **Role** | [Insert your role] |
| **Technologies** | [Insert the technologies, that you have used] |

|  |  |
| --- | --- |
| **Period:** | From - To |
| **Client:** | **Client name** |
| **Project description** | [Short text about responsibilities and achievements]  **Your primary tasks:**   * Task 1 * Task 2 * Task 3   Task 4 |
| **Role** | [Insert your role] |
| **Technologies** | [Insert the technologies, that you have used] |